

# Washtenaw County



## Poultry Project Record Book All Ages

Record Year: \_\_\_\_\_

Member Name \_\_\_\_\_

Address \_\_\_\_\_

Name of 4-H Club \_\_\_\_\_

4-H Leader \_\_\_\_\_

4-H Age \_\_\_\_\_ Years in Poultry Project \_\_\_\_\_

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# **4-H Project Record Book**

## **Introduction**

This project record book has been created specifically for 4-H members enrolled in a poultry 4-H project. Keeping a record book is an important part of the project. It will help you set goals for the project year, record your accomplishments, and provide a place to keep important records on your poultry.

## **What is a 4-H project?**

A project is a subject or topic that you learn about in 4-H. In this case, your project is poultry. You learn about your project by attending club meetings and educational workshops and working with adult leaders and other 4-H members. You can also learn from field trips and by participating in shows and competitions.

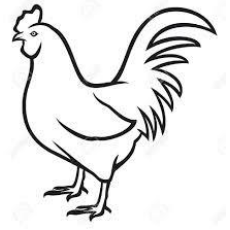
## **Why complete a record book?**

A record book is a way for you to learn about your project, as well as other valuable skills such as setting goals, collecting information, evaluating information, tracking cost and expenses, organization, and others.

The record book can be three-hole punched so that it may be easily kept in a 3-ring binder. Your 4-H poultry records should be accumulative – meaning that you keep and add to your records from year to year, keeping them all in a 3-ring binder or portfolio. You can organize your notebook however you choose. Some 4-Hers may anticipate having the same project animal for more than one year. In this case you might choose to organize your notebook by project animal and will simply continue to add information and pages to your records for that animal over the years.

This is just an example of one way that you might organize and present your 4-H Poultry project records. But, remember – these are YOUR records and part of the goal for completing them is that you use your imagination and be creative in how you develop them. The idea is that as the completion of your 4-H career, you will have a compilation of records that shows your progression in your project from year to year.

## Why Keep Records?



- Members learn more about their project animals - costs, feed, health and management skills.
- Documents activities and progress in the project.
- Improves management and production practices.
- Helps plan future projects.

Keep this record as part of your Personal 4-H Records.

This information is helpful in applying for 4-H awards and scholarships.

Remember - records are no better than what YOU put into them!

Leader's Comments:

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Poultry Leader's Signature: \_\_\_\_\_

### Extra Credit for my Poultry Project?

An outstanding 4-H project record is one that goes above and beyond what is expected. Be creative!

- A completed record book should have a beginning and final photograph. You are encouraged to be in the photo with your project animal(s) and include more photographs and captions. You may use additional pages.
- Write a report on a related topic of at least one page:  
Proper Care and Nutrition; Selection; Animal Science; Safe Management Practices or Diagram of Farm Set-up; Veterinary Science; Food Products (such as sample "healthy" recipes); Judging, etc.

**Project Goals (at start of project)**

State at least 3 goals at the beginning of your 4-H project year. Tell the things you want to learn from you 4-H Poultry project. Please discuss these goals with your parents and your 4-H leader. (Example: Learn how to do poultry showmanship, participate in avian quiz bowl, etc.)

- 1. \_\_\_\_\_  
\_\_\_\_\_
- 2. \_\_\_\_\_  
\_\_\_\_\_
- 3. \_\_\_\_\_  
\_\_\_\_\_

Member Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

**Summary of Accomplishments (when record book is due)**

What goals have you accomplished? If you have not accomplished one or more of your goals, please explain. What have you learned? Describe your experiences this year. (Attach additional paper if needed.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Member Signature: \_\_\_\_\_

Leader Signature: \_\_\_\_\_

## **Project Information**

**Description of animal:**

**Breed:**

**Estimated date of hatch:**

**Date of Ownership:**

**Estimated beginning value:**

**Summary of your project:**

## **Beginning Project Pictures**

## Poultry Inventory Record

Use one chart for all project birds at the beginning of the project year. Add pages if necessary.

| Animal ID<br>(Band/Name) | Description<br>(Breed, Variety) | Date of<br>Hatch | Sex | Ownership<br>Information   | Purchase<br>Price | Value* |
|--------------------------|---------------------------------|------------------|-----|--|-------------------|--------|
|                          |                                 |                  |     | <input type="radio"/> Raised<br><input type="radio"/> Purchased<br>(date)_____ |                   |        |
|                          |                                 |                  |     | <input type="radio"/> Raised<br><input type="radio"/> Purchased<br>(date)_____ |                   |        |
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|                          |                                 |                  |     | <input type="radio"/> Raised<br><input type="radio"/> Purchased<br>(date)_____ |                   |        |

\*The price you would ask if selling the bird.

## **Animal Care and Management**

Your project requires regular care and management. List the things necessary to take care of your project animal(s).

Include the following:

- Feeding and watering practices
- Egg Handling
- Health practices and medicines
- General Management (cleaning living area, etc.)

|  |
|--|
| <b>Daily - Things done once or twice a day</b>                           |
|  |
| <b>Weekly - Things done once or twice a week</b>                         |
|  |
| <b>Monthly - Things done once or twice a month</b>                       |
|  |
| <b>Yearly - things done one time or occasionally throughout the year</b> |
|  |

## Equipment and Supply Inventory

At the beginning of the 4-H year take an inventory of what equipment and supplies are on hand. Add new equipment or supplies you purchase to the list. Estimate a cost value for any shared equipment. (Example: 1 set of nail clippers shared between 3 members, \$21.00/3=\$7.00 each member).

| Qty.        | Item Description     | Already Owned<br>or Purchased | Purchase Price    |
|-------------|----------------------|-------------------------------|-------------------|
| 1           | Example: Poultry pen | Already Owned                 | \$0               |
| 4           | Example: Feed bowls  | Purchased                     | \$3.00 (=\$12.00) |
|             |                      |                               |                   |
|             |                      |                               |                   |
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|             |                      |                               |                   |
|             |                      |                               |                   |
|             |                      |                               |                   |
| Total Value |                      |                               | \$                |



## **Feed Records and Expenses**

Keeping food records is important. Good records show your expenses for feed and what kind of feed you use for your project. A good practice is to enter your feed expenses when you buy feed. At the end of each month or at the end of a particular management phase, total each kind of feed used and its cost and record the information below. Home-raised feeds or feed available as payment for other farm labor performed should be valued at market price – what it can be sold for. Include that as the value in the record. Duplicate these pages if needed for more detailed records by groups.

| Type and Cost of Feed Used |                        |   |               |
|----------------------------|------------------------|---|---------------|
| Date of Purchase           | Amount Purchased (LBS) | Type of Feed<br>(grain mix, pellets, mineral, supplement) | Cost or Value |
|                            |                        |   |               |
|                            |                        |   |               |
|                            |                        |   |               |
|                            |                        |   |               |
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|                            |                        |   |               |
|                            |                        |   |               |
|                            |                        |   |               |
|                            |                        |   |               |
| Total Pounds               |                        | Total Feed Cost   | \$            |



## Poultry Health Record

| ID # | Breed | Sex | Age | Illness or Symptoms | Treatment | Treatment Date |
|------|-------|-----|-----|---------------------|-----------|----------------|
|      |       |     |     |                     |           |                |
|      |       |     |     |                     |           |                |
|      |       |     |     |                     |           |                |
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|      |       |     |     |                     |           |                |
|      |       |     |     |                     |           |                |
|      |       |     |     |                     |           |                |

## Health Care Expenses

| Treatment                  | Treatment Date | Medication Cost |
|----------------------------|----------------|-----------------|
|                            |                |                 |
|                            |                |                 |
|                            |                |                 |
|                            |                |                 |
|                            |                |                 |
|                            |                |                 |
| Total Health Care Expenses |                | \$              |



# Poultry Management Records

## Monthly Laying Record

| Month  | # Eggs Produced | # Eggs Home Use | # of Birds | % Production* |
|--------|-----------------|-----------------|------------|---------------|
|        |                 |                 |            |               |
|        |                 |                 |            |               |
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|        |                 |                 |            |               |
|        |                 |                 |            |               |
| Totals |                 |                 |            |               |

\*Percent Production =  $\frac{\text{\# Eggs Produced}}{\text{\# of Birds}}$



## Poultry Management Records

### Egg Sales

| Date of Sale | # Dozen Eggs Sold | Customer Name | \$ Amount Sold |
|--------------|-------------------|---------------|----------------|
|              |                   |               |                |
|              |                   |               |                |
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|              |                   |               |                |
|              |                   |               |                |
|              |                   |               |                |
| Total Amount |                   |               | \$             |







## Poultry Show Record

| Name of Show         | Show Date | Entry Fees | Placing            | Breed, Variety, Band # Entered | Premium Amount |
|----------------------|-----------|------------|--------------------|--------------------------------|----------------|
|                      |           |            |                    |                                |                |
|                      |           |            |                    |                                |                |
|                      |           |            |                    |                                |                |
|                      |           |            |                    |                                |                |
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|                      |           |            |                    |                                |                |
|                      |           |            |                    |                                |                |
|                      |           |            |                    |                                |                |
|                      |           |            |                    |                                |                |
|                      |           |            |                    |                                |                |
| Total Entry Fee Cost |           | \$         | Total Premiums Won |                                | \$             |

## Project Financial Summary

One goal of the poultry project is to teach budgeting, marketing and money management skills. The following chart will help you evaluate the financial status of your project.

| Income  | Totals                             |
|---|------------------------------------|
| Egg Sales (pg. 14)  |                                    |
| Miscellaneous Income (pg. 16)                               |                                    |
| Show Premiums (pg. 17)                                      |                                    |
|   |                                    |
| <b>Total Income</b>   | \$                                 |
| Expenses  | Totals                             |
| Purchased Animals (pg. 5)                                   |                                    |
| Equipment Expenses (pg. 7)                                  |                                    |
| Feed Expenses (total of all pg. 8 records)                  |                                    |
| Health Expenses (total of all pg. 10 records)               |                                    |
| Miscellaneous Expenses (pg. 15)                             |                                    |
| Show Expenses (pg. 17)                                      |                                    |
| <b>Total Expenses</b>                                       | \$                                 |
| <b>Financial Summary (Total Income - Total Expenses = )</b> | <b>Profit/Loss</b><br>(circle one) |

## Ending Project Pictures

## **Project Reflection**

(Use a separate sheet of paper, if needed)

1. What did you learn in the project this year?
2. What did you feed your animals and why?
3. What techniques did you use to aid in marketing your animals?
4. What management strategies did you put in place to help keep your animals healthy?
5. List one thing you could improve for your next project?
6. List one thing that went well during your project?
7. Was the cost of keeping your project what you expected?

## My 4-H Poultry Project Record Book Senior (Age 15-19) Score Sheet

4-H Member: \_\_\_\_\_

4-H Club: \_\_\_\_\_

| <b>Page</b> |  | <b>Possible Points</b> | <b>Your Points</b> |
|-------------|--|------------------------|--------------------|
| 1           | COVER SHEET All information is neat and complete.      | 5                      |                    |
| 3           | WHY KEEP RECORDS Leader signed book.                   | 5                      |                    |
| 4           | PROJECT GOALS  | 15                     |                    |
| 5           | PROJECT SUMMARY<br>Information complete.               | 15                     |                    |
| 6           | POULTRY INVENTORY RECORD                               | 5                      |                    |
| 7           | ANIMAL CARE AND MANAGEMENT                             | 10                     |                    |
| 8           | EQUIPMENT AND SUPPLY INVENTORY                         | 5                      |                    |
| 9           | FEED RECORDS AND EXPENSES                              | 5                      |                    |
| 10          | FEED TAG INFORMATION                                   | 5                      |                    |
| 11          | POULTRY HEALTH RECORD                                  | 5                      |                    |
| 12          | POULTRY DEATH RECORD                                   | 5                      |                    |
| 13          | MONTHLY LAYING RECORDS                                 | 5                      |                    |
| 14          | INCUBATION RECORDS                                     | 5                      |                    |
| 15          | EGG SALES  | 5                      |                    |
| 16          | MISCELLANEOUS EXPENSES OR FEES                         | 5                      |                    |
| 17          | MISCELLANEOUS INCOME                                   | 5                      |                    |
| 18          | POULTRY SHOW RECORD                                    | 5                      |                    |
| 19          | PROJECT FINANCIAL SUMMARY                              | 10                     |                    |
| 20          | ENDING PROJECT PICTURES                                | 20                     |                    |
| 21          | PROJECT REFLECTION                                     | 10                     |                    |
|             | TOTAL Points<br>A: 130 - 150, B: 100 - 129, C: 70 - 99 | 150                    |                    |

## My 4-H Poultry Project Record Book Intermediate (Age 13-14) Score Sheet

4-H Member: \_\_\_\_\_

4-H Club: \_\_\_\_\_

| <b>Page</b> |  | <b>Possible Points</b> | <b>Your Points</b> |
|-------------|--|------------------------|--------------------|
| 1           | COVER SHEET All information is neat and complete.      | 5                      |                    |
| 3           | WHY KEEP RECORDS Leader signed book.                   | 5                      |                    |
| 4           | PROJECT GOALS  | 20                     |                    |
| 5           | PROJECT SUMMARY<br>Information complete.               | 15                     |                    |
| 6           | POULTRY INVENTORY RECORD                               | 5                      |                    |
| 7           | ANIMAL CARE AND MANAGEMENT                             | 15                     |                    |
| 8           | EQUIPMENT AND SUPPLY INVENTORY                         | 5                      |                    |
| 9           | FEED RECORDS AND EXPENSES                              | 5                      |                    |
| 11          | POULTRY HEALTH RECORD                                  | 5                      |                    |
| 12          | POULTRY DEATH RECORD                                   | 5                      |                    |
| 13          | MONTHLY LAYING RECORDS                                 | 5                      |                    |
| 15          | EGG SALES  | 5                      |                    |
| 16          | MISCELLANEOUS EXPENSES OR FEES                         | 5                      |                    |
| 17          | MISCELLANEOUS INCOME                                   | 5                      |                    |
| 18          | POULTRY SHOW RECORD                                    | 5                      |                    |
| 19          | PROJECT FINANCIAL SUMMARY                              | 10                     |                    |
| 20          | ENDING PROJECT PICTURES                                | 20                     |                    |
| 21          | PROJECT REFLECTION                                     | 10                     |                    |
|             | TOTAL Points<br>A: 130 - 150, B: 100 - 129, C: 70 - 99 | 150                    |                    |

## My 4-H Poultry Project Record Book Junior and Young (Age 8-12) Score Sheet

4-H Member: \_\_\_\_\_

4-H Club: \_\_\_\_\_

| <b>Page</b> |   | <b>Possible Points</b> | <b>Your Points</b> |
|-------------|---|------------------------|--------------------|
| 1           | COVER SHEET All information is neat and complete.   | 5                      |                    |
| 3           | WHY KEEP RECORDS Leader signed book.                | 5                      |                    |
| 4           | PROJECT GOALS                                       | 10                     |                    |
| 5           | PROJECT SUMMARY<br>Information complete.            | 10                     |                    |
| 6           | POULTRY INVENTORY RECORD                            | 5                      |                    |
| 7           | ANIMAL CARE AND MANAGEMENT                          | 10                     |                    |
| 8           | EQUIPMENT AND SUPPLY INVENTORY                      | 5                      |                    |
| 9           | FEED RECORDS AND EXPENSES                           | 5                      |                    |
| 11          | POULTRY HEALTH RECORD                               | 5                      |                    |
| 12          | POULTRY DEATH RECORD                                | 5                      |                    |
| 15          | EGG SALES   | 5                      |                    |
| 18          | POULTRY SHOW RECORD                                 | 5                      |                    |
| 20          | ENDING PROJECT PICTURES                             | 15                     |                    |
| 21          | PROJECT REFLECTION                                  | 10                     |                    |
|             | TOTAL Points<br>A: 85 - 100, B: 75 - 84, C: 65 - 74 | 100                    |                    |



## My 4-H Poultry Project Record Book Cloverbud (Age 5-7) Score Sheet

4-H Member: \_\_\_\_\_

4-H Club: \_\_\_\_\_

| <b>Page</b> |   | <b>Possible Points</b> | <b>Your Points</b> |
|-------------|---|------------------------|--------------------|
| 1           | COVER SHEET All information is neat and complete.   | 5                      |                    |
| 3           | WHY KEEP RECORDS Leader signed book.                | 5                      |                    |
| 4           | PROJECT GOALS                                       | 10                     |                    |
| 5           | PROJECT SUMMARY<br>Information complete.            | 10                     |                    |
| 6           | POULTRY INVENTORY RECORD                            | 10                     |                    |
| 7           | ANIMAL CARE AND MANAGEMENT                          | 10                     |                    |
| 18          | POULTRY SHOW RECORD                                 | 10                     |                    |
| 20          | ENDING PROJECT PICTURES                             | 20                     |                    |
| 21          | PROJECT REFLECTION                                  | 20                     |                    |
|             | TOTAL Points<br>A: 85 - 100, B: 75 - 84, C: 65 - 74 | 100                    |                    |